

# Auburn Career Center

## Auburn Vocational Board of Education Regular Board Meeting Agenda April 4, 2023 6:30 pm

### Item #1 Roll Call

Ms. Jean Brush                       Ms. Sherry Maruschak                       Mr. Keith Strever  
 Mr. Kenneth Cahill                       Mr. Roger Miller                       Mr. Erik Walter  
 Dr. Susan Culotta                       Ms. Barb Rayburn                       Ms. Mary Wheeler  
 Mr. Geoffrey Kent                       Mr. Paul Stefanko

### Item #2 Pledge of Allegiance

### Item #3 Approve Agenda

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### Item #4 Approve Minutes of Regular Meeting on March 7, 2023

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #5 Administrative Report(s)**

❖ Ohio Auditor of State Award – Fiscal Year 2022

**Item #6 Curriculum, Enrollment, and Retention Subcommittee - Update**

**Item #7 Facilities/Finance Committee – Update**

**Item #8 Public Participation**

**TREASURER’S AGENDA**

**Item #9 Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending February 28, 2023 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (Attachment #9)

**NO ACTION REQUIRED.**

**Item #10 Approve Sheakley Workers Compensation Group Retro Program**

It is my recommendation that the Board approve Sheakley Workers Compensation group retro program for the 2024 rate year January 1, 2024 to December 21, 2024. (Attachment #10)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #11 Approve Donation**

It is my recommendation that the Board of Education approve the monetary donation of \$250.00 from Major League Tire & Service. This donation will benefit the Automotive Technology program.

It is my recommendation that the Board of Education approve the monetary donation of \$1,000.00 from Lozick Foundation. This donation will benefit the Production Welding Technology.

It is my recommendation that the Board of Education approve the donation of 25 McDonald’s Food Vouchers from the McDonald’s on 8765 Mentor Ave, Mentor, OH 44060.

It is my recommendation that the Board of Education approve the donation of 2 Weather King Air Conditioner Condensers from WebbSupply of Cleveland, OH. This donation will benefit the Adult Industry Trades Programs.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## **SUPERINTENDENT'S AGENDA**

### **Item #12 Human Resources**

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #12)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #13 Approve 3-Year Contract for the Director of Business Partnerships**

It is my recommendation that the Board of Education approve Mr. Andrew Kelner for a 3-year, 220-day administrator's contract effective August 1, 2023. Mr. Kelner's salary for the 2023-2024 school year will be in the amount of \$58,405.52.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #14 Approve 3-Year Contract for the Director of Aspire & Assessment Center**

It is my recommendation that the Board of Education approve Ms. Blair Suttles for a 3-year, 260-day administrator's contract effective August 1, 2023. Ms. Suttles salary for the 2023-2024 school year will be in the amount of \$69,025.08.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## **Item #15 Resolution to Abolish Positions and Suspend Contracts - Reduction in Staff**

**WHEREAS** the Auburn Vocational School District Board of Education (“Board”) adopted Board Policy 4131 (“Reduction in Staff”) pursuant to R.C. 3319.172 (“Reduction in Number of Nonteaching Employees”).

**WHEREAS** Board Policy 4131, R.C. 3319.172, and applicable laws permit the Board to proceed in achieving a reduction in staff by abolishing positions — in whole — in accordance with the recommendation of the Superintendent due to financial reasons.

**WHEREAS** Board Policy 4131, R.C. 3319.172, and applicable laws permit the Board to proceed in achieving a reduction in staff by suspending employment contracts — in whole — in accordance with the recommendation of the Superintendent due to financial reasons after giving preference first, within each pay classification affected, to employees on continuing contracts.

**WHEREAS** Laura L. Barwidi is an exempt R.C. 3319.081 non teaching employee who is employed in both the 0.5 Career Advisor and 0.5 Student Services positions with the Board pursuant to a limited non teaching contract which expires on June 30, 2024.

**WHEREAS**, pursuant to Board Policy 4131, R.C. 3319.172, and applicable laws, the Superintendent recommends that the Board proceed in achieving a reduction in staff by both (1) abolishing the following positions in whole by one hundred percent (100%) and (2) suspending the following employment contract in whole by one hundred percent (100%) due financial reasons after giving preference first, within each pay classification affected, to employees on continuing contracts, effective **June 30, 2023**:

One (1) 0.5 Career Advisor Position — in whole by one hundred percent (100%);

One (1) 0.5 Student Services Position — in whole by one hundred percent (100%); and

Employment Contract of Laura L. Barwidi — in whole by one hundred percent (100%).

**WHEREAS** the notice requirements of R.C. 121.22, R.C. 3313.16, and applicable laws were complied with for this board meeting of April 4, 2023.

**WHEREAS** all formal action of the Board concerning and relating to the adoption of the instant resolution were taken in an open meeting of the Board and all deliberations of the Board that resulted in such formal action were in meetings open to the public in compliance with the law.

**NOW THEREFORE BE IT RESOLVED THAT**, pursuant to Board Policy 4131, R.C. 3319.172, and applicable laws, the Board accepts the recommendation of the Superintendent and hereby achieves a reduction in staff by both (1) abolishing the following positions in whole by one hundred percent (100%) and (2) suspending the following employment contract in whole by one hundred percent (100%) due to financial reasons after giving preference first, within each pay classification affected, to employees on continuing contracts, effective **June 30, 2023**:

One (1) 0.5 Career Advisor Position — in whole by one hundred percent (100%);

One (1) 0.5 Student Services Position — in whole by one hundred percent (100%); and

Employment Contract of Laura L. Barwidi — in whole by one hundred percent (100%).

**NOW THEREFORE BE IT FURTHER RESOLVED THAT**, this resolution shall be in full force and effect from and immediately upon its adoption by the Board.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #16 Ohio Schools Council Governance Policy Change Resolution**

It is my recommendation that the Board approve the Ohio School Council Policy Change Resolution which will provide the superintendent of each Member school district with the authority to modify, supplement, or amend OSC Policy and Agreements (Attachment #16)

**NOW THEREFORE BE IT FURTHER RESOLVED THAT** this resolution is limited to the extent that the Superintendent may only vote on Ohio Schools Council governance matters after having first obtained direction from the Board as to how such governance votes must be cast on behalf of the Board.

**NOW THEREFORE BE IT FURTHER RESOLVED THAT** nothing in this resolution prevents the Superintendent from voting on non-Ohio Schools Council governance matters without having first obtained direction from the Board as to how such non-governance votes must be cast on behalf of the Board.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #17 Approve Board Policies**

It is my recommendation the Board of Education approve the resolution Pursuant to Bylaw 0131, the Auburn Vocational School District Board of Education hereby adopts the revised policies as presented to the Board by the Superintendent and Treasurer at this regular meeting. The Superintendent and Treasurer are directed to advise NEOLA to immediately update the policies pursuant to the instant resolution. (Attachment #17)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #18 Approval of Consent Agenda

Approve that Item #19 a-e be approved as a consent motion.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #19 Consent Agenda: Contracts/Affiliation Agreements

Resolution to approve the following contracts and affiliation agreements:

a. *Business Partnership Affiliation Agreements*

Albrecht Family Dentistry  
Bainbridge Auto Body Shop  
Glenn's Golf Car Central  
University Hospitals Geauga Medical Center  
Perfect Converter Co.  
Exceptional Smiles  
Helix Linear Technologies

b. *Practical Nursing Clinical Agreement*

Mayfield Heights Nursing and Rehabilitation (Attachment Item #19b)

c. *Contract for Services with the ESC of the Western Reserve*

The contract for services between ESC of the Western Reserve and Auburn Career Center agreement from July 1, 2022 through June 30, 2024. (Attachment Item #19c)

d. *Training Provider Agreement between Lake County Department of Job and Family Services and Auburn Vocational School District*

Agreement between Auburn Vocational School District Board of Education and Lake County Department of Job and Family Services to provide occupational training services to LCDJFS participants under Workforce Innovation and Opportunity Act (Attachment Item #19d)

e. *Contract Training Agreement between Ohman Family Living and Auburn Vocational School District*

Agreement between Auburn Vocational School District Board of Education and Ohman Family Living to provide State Tested Nurse Aid ("STNA") Training with the Adult Workforce Education program (Attachment Item #19e)

A consent agenda provides for a more efficient use of time. Any Board member can remove a Consent Agenda item to be discussed and voted on individually.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #20 Executive Session**

Motion for the Auburn Vocational School District Board of Education (“Board”) to recess into executive session pursuant to R.C. 121.22(G)(3) for the following purpose: (1) to consider the employment and compensation of a public employee. Upon conclusion of this executive session, the Board President shall gavel the Board back into open session at this location. All matters discussed in this executive session are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the precessings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

\_\_\_ Ms. Jean Brush

\_\_\_ Ms. Sherry Maruschak

\_\_\_ Mr. Keith Strever

\_\_\_ Mr. Kenneth Cahill

\_\_\_ Mr. Roger Miller

\_\_\_ Mr. Erik Walter

\_\_\_ Dr. Susan Culotta

\_\_\_ Ms. Barb Rayburn

\_\_\_ Ms. Mary Wheeler

\_\_\_ Mr. Geoffrey Kent

\_\_\_ Mr. Paul Stefanko

Motion \_\_\_\_\_

Time In: \_\_\_\_\_

Second \_\_\_\_\_

Time Out: \_\_\_\_\_

**Item #21 Other**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #22 Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

Time: \_\_\_\_\_

*Please Notice Enclosures: Attachments*  
**Regular Board Meeting**  
**Thursday, May 4, 2023 @ 6:30 pm**